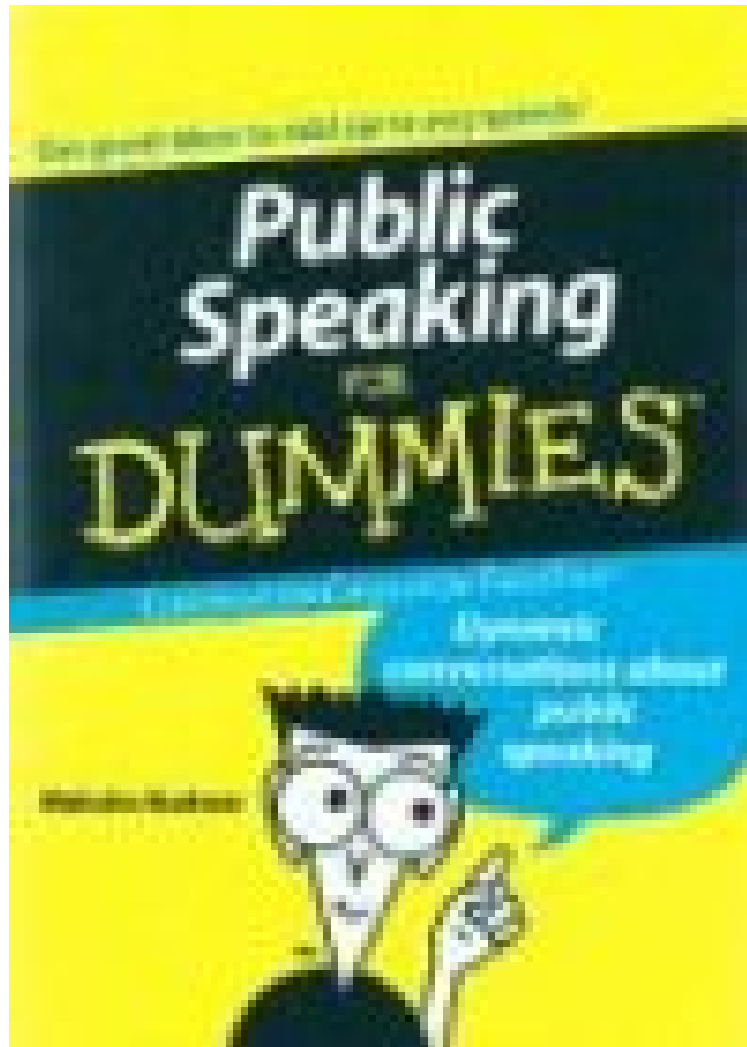


[Read free] Public Speaking for Dummies: Conversation Cards from TableTalk: Dynamic Conversations about Public Speaking

Public Speaking for Dummies: Conversation Cards from TableTalk: Dynamic Conversations about Public Speaking

Malcolm Kushner

*DOC | *audiobook | ebooks | Download PDF | ePub*



DOWNLOAD



READ ONLINE

#8620730 in Books US Games Systems Inc 2002-08Original language:EnglishPDF # 1 .68 x 3.76 x 3.04l,
Binding: Cards | File size: 35.Mb

Malcolm Kushner : Public Speaking for Dummies: Conversation Cards from TableTalk: Dynamic Conversations about Public Speaking before purchasing it in order to gauge whether or not it would be worth my time, and all praised Public Speaking for Dummies: Conversation Cards from TableTalk: Dynamic Conversations about Public Speaking:

12 of 12 people found the following review helpful. Excellent Book for Dummies and Non-Dummies AlikeBy David BennettWhile I am not a huge fan of buying a book advertised as being for "dummies," I find the "...for Dummies"

series to be very helpful for those of us unfamiliar with a certain topic. Needless to say, I am very unfamiliar with public speaking, unless you count the class I had in high school ten years ago, which I barely remember. I am grateful for Kushner for taking a complex topic and making it easy to understand. Even though I am naturally outgoing and like to talk to groups, I wanted to learn an effective method of public speaking. I picked up the book because some friends and I have started an internet broadcast (called a podcast) and I wanted tips and suggestions on how to improve my speaking ability and organizational skills. I eventually want to branch out and do public speaking. Generally, I liked the book, and even read it in a single day. I especially enjoyed the chapters about speech organization and the ones about voice and body language. I am going to practice his techniques during my spare time before either the mirror or a camera, to try to make them come more naturally. I am also going to thoroughly prepare for any speech I make, using the methods outlined in this book. He gives plenty of tips on how to start a speech, how to end one, and how to fill the speeches with humor and other interesting elements. Even though the book is an overview, putting his many suggestions into practice will keep anyone busy for awhile. The only drawback to this book is that being a "...for Dummies" book, I feel like I need to read another more advanced book to actually get the best handle possible on public speaking. While I am glad this book is for complete beginners, some of the material is more about basic time management skills and common-sense psychology than public speaking. Also, I expected to read something about how to record myself and then how to evaluate/correct any mistakes I made. I didn't read anything about this. Webcams and microphones are so cheap these days that it only makes sense to suggest recording yourself speaking, and then watch it and evaluate it. I know that just editing my own (and others') podcast talks has helped me see how often I use "um," trail off, and ramble. Overall, this is a very helpful and easy-to-read introduction to public speaking, with many advanced suggestions thrown in. I would suggest that anyone interested in public speaking read this book, and then get out and practice, practice, practice. That is what I plan to do.

1 of 1 people found the following review helpful. I highly recommend this to anyone who has to speak in front ...

By Douglas M. Graf Wow this is a very thorough book and many tips to be given. I highly recommend this to anyone who has to speak in front of any size group for any topic. It's easy to read. It sounds like the author is just talking to you. Nothing is over dramatized and not too wordy.

0 of 0 people found the following review helpful. The book is easy to follow and read and it was fairly priced

By Kate N. I ordered this book for my daughter as a supplement to the speech class she was taking in high school. The speech teacher did not do well in explaining how to write the different genre speeches so this book really helped out. The book is easy to follow and read and it was fairly priced. There are other editions of the book and I think they are similar and I would recommend them all.

Inside, find helpful advice on how to: Give polished presentations with confidence and credibility. Prepare your presentation, from research and organization to connecting with your audience. Add power with body language, eye contact, and movement. Use humor to score points and diffuse controversy.

From Library Journal Public speaking is one of the major fears people have, right up there with death and dentists. Now, two authors have put their advice for aspiring speakers on audio, and while the material may overlap some, listeners will find much to learn from each. Kushner, a professional speaker, narrates *Public Speaking for Dummies* and packs it full of solid information and advice. While this covers most aspects of public speaking, the majority of the tape focuses on preparation: picking a topic, finding out about the audience and location of the speech, and organization. Although some of his advice is common sense, all of it is quite helpful, and listeners will find several tips they may never have thought of. The tape clearly is an abridgment of a much more in-depth work (*Successful Presentations for Dummies*), and while Kushner's delivery is fine, the overall tone is that of a good book with most of the humor and elaboration removed for time's sake. Still, this is a solid instructional work that covers its topic well; an ideal purchase for audio collections, especially in libraries that have much demand for the Dummies series. The set by Chorbajian demonstrates how the audio medium can be used to its full potential. Although she covers some of the same topics as Kushner regarding preparation and content, she also offers instruction on the actual oratory of the speech, reflecting on such skills as pausing and stressing certain words for effect. She also gives tips on dealing with the fear of speaking before groups and how to triumph over such things as suddenly "going blank" in the middle of a speech. Packed with clear illustrations of speaking skills and full of extremely helpful information, *Public Speaking You* is very highly recommended for all audio collections (and all librarians preparing for a speaking engagement!).

ASally G. Waters, Stetson Coll. of Law Lib., St. Petersburg, FL Copyright 1999 Reed Business Information, Inc. From the Back Cover "Uses humor effectively in illustrating how business people can make more successful presentations." Norman R. Augustine, former President CEO, Lockheed Martin Corporation "Intellectually sound, imaginative, entertaining, and useful." Walter Fisher, Professor, School of Communication, University of Southern California Tried and true tips for dazzling speeches and presentations Find out how to create spectacular visual aids If you're like most people, giving speeches causes a little or a lot of anxiety. Use this friendly guide as your personal arsenal of tools to control jitters and build a rapport with your audience. From dressing for success to delivering knock-their-socks-off openings, these tips will help you get your point across with confidence. Discover

how to: Research your topic Use visual aids as your outline Speak with confidence Add power with body language
Implement slides, charts, and more Answer questions the right way The Dummies Way Explanations in plain English
"Get in, get out" information Icons and other navigational aids Tear-out cheat sheet Top ten lists A dash of humor and
fun Get smart! www.dummies.com Register to win cool prizes Browse exclusive articles and excerpts Get a free
Dummies Daily e-mail newsletter Chat with authors and preview other books Talk to us, ask questions, get
answers About the Author Malcolm Kushner, who's been profiled in Time and USA Today, is a popular speaker at
Fortune 500 companies. He wrote Successful Presentations For Dummies, the previous edition of this book.